



ADDENDUM 1

May 5, 2020

RFP COR 48-20

Commissary and Fiduciary Management Services for Okaloosa County Corrections Department

This addendum is to provide answers to questions asked from potential vendors, extend proposal opening date and provide Zoom details for second Pre-Proposal meeting.

Q What software company does the County use for their Jail Management System/JMS?

A. Archonix XJail, now owned by Securus

Q. Does the County charge inmates a booking/intake fee?

A. Inmates incur a \$30.00 subsistence fee every time they are booked

Q. Does the County charge inmates a daily or meal fees?

A. No

Q. Are inmates currently charged a fee when they move money from their commissary account to the phone vendor? If so, what is that fee?

A. The inmates don't have the ability to move funds between accounts. There is only one account available for each inmate. The inmate can purchase phone cards for use with the Securus phone system which are sold and delivered twice per week.

Q. Is the County currently allowing online packages to be ordered by family and friends in addition to normal commissary ordering?

A. Not currently – they will only be considered if commission rates apply to them as well

Q. If online packages are currently being allowed, are they included in the monthly sales figure provided in the RFP?

A. They have not been offered to this point. We would consider the option if some level of commission was afforded as the department would be accepting and delivering the packages.

Q. Can you provide a current commissary item list?

A. See attached

Q. Can you provide the current commission rate? If doing online packages is the commission rate the same?

A. 50.09%

Q. Do any employees of the current commissary vendor currently work on-site?

A. No

Q. Can you provide the current deposit fees for cash deposits in the lobby and credit card deposits?

A. \$3.00 per cash deposit – the credit card fees are according to amount of the deposit

NOTE:

A second pre-proposal meeting will be held on May 12, 2020 at 2:00 P.M. CST via Zoom using the below information:

Join Zoom Meeting

<https://myokaloosa.zoom.us/j/95341358569>

Meeting ID: 953 4135 8569

Dial by your location

+1 971 247 1195 US

888 788 0099 US Toll-free

877 853 5247 US Toll-free

Meeting ID: 953 4135 8569

The proposal opening date has been extended until May 28, 2020 at 3:00 P.M.

PROPOSED

Print Date: 06/23/2015

**OKALOOSA COUNTY DOC
CRESTVIEW, FL**

Please Print and Mark Clearly

Proposed Menu. Items may be added or deleted.

Name :		Signature :	
Last		First	
Date of Birth :		Date:	

Item	QTY	Price	Description	Item	QTY	Price	Description	Item	QTY	Price	Description	Item	QTY	Price	Description
BEVERAGES				CHIPS/SNACKS continued				CANDY/PASTRY continued				HYGIENE continued			
1102		5.95	Coffee Instant 4oz	1226		1.15	Combos	1302		0.80	Salted Peanuts	1506		1.55	Toothpaste
1110		2.35	SS Cocoa Mix (5)	2255		1.30	Jalapeno Cheese Nuggets	1304		1.10	Granola Bar	1510		2.10	Shave Lotion
1120		0.40	SS Creamer (5)	1240		0.80	Soup - Chicken	1305		1.45	Peppermints (Bag)	1511		5.45	Magic Cream Shave
1123		0.40	SS Sugar Substitute (5)	1241		0.80	Soup - Beef	1306		1.50	Asst Jolly Ranchers	1516		2.15	Hairbrush
1130		2.20	SF Orange Drink (5)	1243		0.80	Soup - Chili	3062		1.45	Butterscotch Discs	1517		0.65	Afro Pick 5"
1132		2.20	SF Tea (5)	1245		0.80	Soup-Picante Chick	3065		1.30	Starburst	1518		2.35	Club Brush
1134		2.20	SF Black Cherry (5)	1250		1.15	Trail Mix	1308		1.30	Twizzler	1519		1.80	Stick Deodorant
1136		2.20	SF Lemonade (5)	2502		1.15	Trail Mix Sweet N Salty	1310		1.30	Snickers	1520		1.70	Roll On Antiperspirant
CHIPS/SNACKS				1252		1.05	Nutri Grain(Cereal)Bar	1312		1.30	Milky Way	1521		4.35	Mennen Speed Stick
1202		0.50	Saltines (8pk)	1250		1.15	Twin Beef Sticks	3148		1.30	Choc. Covered Raisins	1524		4.35	Mennen Lady Speedstick
1204		0.80	Cheese/Wheat Crackers	1263		1.15	Beef N Cheese Sticks	1316		1.30	M&M Peanut	1531		1.60	Dial Soap
1206		0.80	Toastchee Crackers	1266		0.75	Peanut Butter Squeezer	1318		1.30	Butterfinger	1532		1.25	Ivory Soap
1208		0.80	Chocolate Creme Cookies	2681		0.60	Jelly Squeezer	1320		1.30	Baby Ruth	1534		1.45	Irish Spring
1210		0.80	Plain Chips	2691		0.20	Ketchup	1321		1.30	Twix	1538		2.45	Skin Cream
1211		0.80	Hot Buffalo Wing Chips	2692		0.20	Mustard	1324		1.30	Three Musketeer	1540		0.70	Soap Dish
1212		0.80	BBQ Chips	2693		0.30	Mayonnaise	1336		1.45	SF Hard Candy	1541		0.85	Toothbrush Holder
2133		0.80	Jalepeno Chips	2695		0.20	Salt (10pk)	1342		1.05	Nutty Bar	1546		0.65	Pony Tail Hldrs (5ea)
2137		0.80	Hot Fries	2696		0.20	Pepper (10pk)	1345		1.15	Honey Bun	1552		2.15	Protein Shampoo
1218		0.60	Pretzels	1273		1.20	Rice Instant White	1350		1.00	Moon Pie	1554		2.55	Dandruff Shampoo
2182		1.30	Hot Buffalo Pretzel PCS	2793		0.50	Picante Sauce Squeezer	3551		1.45	Duplex Cookies	5543		2.65	VO5 Shampoo
2183		1.30	Jalepeno Pretzel Pcs	2795		0.85	Jalepeno Cheese Squeezer	3554		1.45	Peanut Butter Cookies 5oz	5544		2.65	VO5 Conditioner
1219		0.85	Nacho Chips	2798		2.25	Tortilla Shells Flour	1361		0.95	Oatmeal Cream Pie	1557		2.95	Cond & Hair Dress
2192		1.25	Salsitas Tortilla Rounds	1282		0.75	Oatmeal Pack	3613		1.20	Cherry Danish	1558		2.05	Hair Conditioner 8oz
1220		1.15	Brownie	2831		1.85	Chili Instant	3617		1.20	Cheese Danish	5601		3.95	Murray's Hair Pomade
1221		0.85	BBQ Pork Rinds	2837		1.35	Chili w/Rice&Beans	3621		1.20	Donuts (6pk)	1564		1.90	Petroleum Jelly
2213		0.85	Hot Pork Rinds	1286		2.85	Tuna	1381		1.50	Sour Fruit Balls	1566		1.70	Hand/ Body Lotion 8oz
1223		1.10	Chocolate Chip Cookies	2876		4.25	Chicken Breast 3oz	HYGIENE				1572		2.50	Cocoa Butter Lotion
1224		0.80	Cheese Nips	CANDY/PASTRY				1502		0.95	Medium Toothbrush				

All items except postage & food are subject to sales tax.

No inmate may order for another inmate.

Inmates released prior to receiving order have 3 working days to retrieve order from facility.

PROPOSED

Print Date: 06/23/2015

**OKALOOSA COUNTY DOC
CRESTVIEW, FL**

Please Print and Mark Clearly

Proposed Menu. Items may be added or deleted.

Name :		Signature :	
Last	First		
Date of Birth :		Date:	

Item	QTY	Price	Description	Item	QTY	Price	Description	Item	QTY	Price	Description	Item	QTY	Price	Description
<u>HYGIENE continued</u>				<u>CLOTHING continued</u>				<u>CLOTHING continued</u>				<u>MISCELLANEOUS continued</u>			
1573		0.45	Emory Board (5)	1610		5.75	Boxer Shorts (3XL)	1650		5.25	Slip On Shoes (8)	1708		0.15	Legal Envelope
1574		3.95	Do-Rag	6107		6.25	Boxer Shorts (4XL)	1652		9.25	Slip On Shoes (9)	1711		3.20	Colored Pencils
5808		0.70	Diphen(Benadryl)(1ea)	1612		4.35	T-Shirt (M)	1654		9.25	Slip On Shoes (10)	1715		4.75	Art Pad
1583		0.35	Tampons	1613		4.35	T-Shirt (L)	1656		9.25	Slip On Shoes (11)	1724		2.75	Card w/Stamp (General)
1587		4.55	Denture Adhesive	1614		4.35	T-Shirt (XL)	1658		9.25	Slip On Shoes (12)	1725		2.75	Card w/Stamp (Birthday)
1591		0.75	Ear Plugs	1615		5.69	T-Shirt (2XL)	1659		9.25	Slip On Shoes (13)	1726		2.75	Card w/Stamp (Seasonal)
5912		7.15	Contact (Saline) Solution	6155		6.50	T-Shirt (3XL)	1662		2.65	Ladies Panties (M 7-8)	1730		2.80	Playing Cards
5914		5.95	Contact Lens Case	6156		7.25	T-Shirt (4XL)	1664		2.65	Ladies Panties (L 9-10)	1732		3.95	Crossword Puzzle Book
1593		0.70	Ibuprofen (2pk)	6190		13.25	Sports Bra (XL)	1666		2.65	Ladies Panties(XL 11-12)	7321		3.95	Word Find Puzzle Book
1594		1.45	Antacid	6192		13.25	Sports Bra (M)	6699		7.25	Thermal Top (S)	1733		0.25	Eraser Cap
1595		1.45	Cough Drops	6193		13.25	Sports Bra (L)	1670		7.25	Thermal Top (M)	1740		0.90	Tumbler
1596		1.90	Chapstick	1620		4.95	Shower Shoes (S)	1671		7.25	Thermal Top (L)	1744		0.30	Spoon
1597		0.70	Acetaminophen (2pk)	6206		12.75	Sweatshirt (S)	1672		7.50	Thermal Top (XL)	1781		7.35	Chess Set
<u>CLOTHING</u>				6207		12.75	Sweatshirt (L)	1673		8.25	Thermal Top (2XL)	1782		6.75	Checker Set
1602		2.00	Tube Socks	5208		13.25	Sweatshirt (XL)	1674		8.95	Thermal Top (3XL)	<u>POSTAL</u>			
1606		4.25	Boxer Shorts (M)	1621		4.95	Shower Shoes (M)	<u>MISCELLANEOUS</u>				1801		0.68	Stamped Envelope
1607		4.25	Boxer Shorts (L)	1623		4.95	Shower Shoes (L)	1701		1.55	Letter Pad	1803		0.49	Postage Stamp
1608		4.25	Boxer Shorts (XL)	1625		4.95	Shower Shoes (XL)	7046		0.75	Pencil Mechanical #2	<u>INDIGENT</u>			
1609		5.50	Boxer Shorts (2XL)	6258		16.50	Sweatshirt (2XL)	1705		0.40	Large Envelope 9x12	9745		6.94	Indigent Kit Okaloosa

All items except postage & food are subject to sales tax.

No inmate may order for another inmate.

Inmates released prior to receiving order have 3 working days to retrieve order from facility.

Indigent / Admission / Special Kits

9745 Indigent Kit Okaloosa

Date 06/23/2015

Item #	Description	Size	Quantity
701	Letter Pad	1.000 EA	1.00
7046	Pencil Mechanical #2	1.000 Each	1.00
801	Stamped Envelope #10	1.000 EA	8.00
Price	\$6.94		10.00