

# ADDENDUM # 3

## NOTICE TO BIDDERS

Notice is hereby given that the Board of County Commissioners of Okaloosa County, FL, will accept sealed bids until 3:00 p.m. (local time) ~~APRIL 23, 2014~~ **MAY 7, 2014**, for **Utility Bill Printing, Inserting, Mailing & Custom Bill Design Services**. Pursuant to the Notice to Bidders, copies of bid forms, and specifications may be obtained from the Okaloosa County Purchasing Department, 602-C North Pearl Street, Crestview, FL 32536; 850-689-5960 or they may be downloaded from our website at [www.co.okaloosa.fl.us](http://www.co.okaloosa.fl.us) (Departments, Purchasing, and Vendor Registration & Opportunities).

At 3:00 p.m. (local time), ~~APRIL 23, 2014~~ **MAY 7, 2014**, the bids will be opened and read aloud. All bids must be in sealed envelopes reflecting on the outside thereof the bidder's name and **"Bid on Utility Bill Printing, Inserting, Mailing & Custom Bill Design Services to be opened at 3:30 p.m., APRIL 23, 2014" MAY 7, 2014**". The Board of County Commissioners will consider all bids properly submitted at its scheduled Bid Opening in the Conference & Training Room #305 located at 302 N. Wilson St, Crestview, FL 32536. Bids may be submitted in the Conference & Training Room #305, prior to Bid Opening or delivered to the Clerk of Circuit Court, 302 N. Wilson St., #203, Crestview, FL 32536.

A mandatory pre-bid conference will be held at ~~9:00 a.m.~~ **2:00pm** on **APRIL 16, 2014**, in the 3<sup>rd</sup> Floor Conference Room located at 1804 Lewis Turner Blvd., Ft. Walton Beach, FL 32547.

There is no obligation on the part of the County to award the bid to the lowest bidder, and the County reserves the right to award the bid to the bidder submitting a responsive bid with a resulting negotiated agreement which is most advantageous and in the best interest of Okaloosa County, and to waive any irregularity or technicality in bids received. Okaloosa County shall be the sole judge of the bid and the resulting negotiating agreement that is in its best interest and its decision shall be final.

Any bidder failing to mark outside of envelope as set forth herein may not be entitled to have their bid considered.

All bids should be addressed as follows:

Clerk of Circuit Court  
Attn: Gary Stanford  
Newman C. Brackin Bldg.  
302 N. Wilson St. #203  
Crestview FL 32536

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Zan Fedorak  
Purchasing Manager

**05/01/2014**

Date

BOARD OF COUNTY COMMISSIONERS  
OKALOOSA COUNTY

Charles K. Windes, Jr.  
Chairman