

## Questions & Answers

Janitorial Services at the Destin-Fort Walton Beach Airport  
RFP AP 25-15

- 1. Performance Bond 5% - Does this need to be submitted with the bid or only after the bid is awarded to the successful vendor? Should the bond be calculated based on the amount of the first year or the two year period of the initial contract or for the potential four years?**
  - The Performance Bond will be required 10 days after the bid has been awarded.
  
- 2. In the pre bid meeting The County referred to “direct bill” concerning the consumables. I understand that the contractor will be responsible for ordering & maintaining the consumable inventory but will we be reimbursed by The County for the documented monthly usage for the consumables or does this cost need to be included in our monthly price? If it’s all inclusive, what does the airport currently spend on the consumables per month?**
  - The Airport will pay each documented invoice at the end of each month.
  
- 3. Approximate number of foot traffic that comes through the airport on a daily basis?**
  - Approximately 1,000 people visit the airport on a daily basis.
  
- 4. Current shifts vs RFP shifts - The RFP states a minimum requirement (3 custodians) for hours when the airport is open to the public, 4:00 AM - 12:00 midnight, 7 days per week with 3rd shift floor maintenance. Just to be clear, you are requesting that this proposal reflect a minimum of 3 custodians for 20 hours per day, 7 days per week? Not the way the current contractor’s shifts are staffed from 7:00 AM - 11:00 PM, 7 days per week with 3rd shift floor maintenance?**
  - It can be staffed from 7:00 am to 11:00 pm. The floor maintenance tech can perform emergency housekeeping duties that may arise when no other housekeepers are on staff.
  
- 5. The proposal states that there are three (3) staff required from the time the airport opens to the time the airport closes. The answer to this question on 4-13-2015 still leaves us with a few questions.....1) The current schedule still has a three (3) hour gap of coverage between 4am-7am and a one (1) hour from 11pm-12am. Is this current service acceptable or would the airport like to see coverage that follows the details in the proposal? 2) Also, you have the same gaps in service two (2) days a week, plus the additional gaps when the floor technician isn’t working.....Please clarify the desired service and if it follows the current schedule or the exact wording in the proposal.**
  - If you have a floor Tech working 10:00pm until 7:00 am seven days a week this will take care of the gap. See answer to number 4.

## **Questions & Answers**

Janitorial Services at the Destin-Fort Walton Beach Airport  
RFP AP 25-15

- 6. Does the airport allow propane? Specifically, propane for operating the machinery.**
- Propane can be used in the airport after normal operating hours. Propane and propane operated equipment must be stored and chained in a safe and secure location outside of the main terminal when not in use.
- 7. How wide are the steps on the escalators? Standard sizes are 24", 32" or 40" and we would just like to confirm.**
- The steps are 39 ½ inches wide. Total spacing side to side is 40
- 8. When will the pricing request addendum mentioned in the pre bid meeting be released?**
- Please reference Addendum 2 which provided changes to section 6 of the RFP. The Bid Schedule discussed at the pre-bid meeting will be issued by the end of this week.