

**Question & Answers  
For  
RFB GM 18-15**

**Answers to Questions:**

- **How will payment be made to the contractor?** The Contractor submits monthly invoices to the Growth Management Grants Manager. The Grants Manager reviews and initially approves the invoices, which is then submitted to the Contracts & Grants Office for final approval and payment. The C&G Office submits a check to the Contractor.
- **What types of expenses are charged under the line item “subscriptions?”** Subscriptions includes eligible transit related subscriptions and memberships
- **Can the latest runcut for the service be provided?** The Current Contractors uses standard shifts or blocks as opposed to run-cutting.
- **Can you provide a sample paratransit manifest?** Under current operations, manifests contain personal information that cannot be separated. This information cannot be provided.
- **Can you provide the latest NTD Report?** 2013 NTD Report Summary is attached
- **Does the current contractor provide an additional location?** The current contractor leases 600 square feet of office space and stores vehicles at an Elder Services facility located at 198 South Wilson Street in Crestview. This property is owned by the City of Crestview which in turn leases it to Elder Services.
- **Does the County provide the contractor any other type of equipment or hardware?**  
**Furniture?** The Transit Operations center is fully furnished with furniture as well as computers, copiers, servers, other hardware and software.
- **Is the Trapeze software stored on servers owned by the County?** Yes
- **What is the speed requirement for the internet service? What is the speed of the internet service provided by the current contractor?** Internet service is provided by the County at speeds deemed to be more than adequate for transit operations.
- **Is there a requirement of Mail server to be used?** Mail service and email domains are provided by the County.
- **Who will provide the ongoing management of the servers and workstations at the location?** The County provides management, maintenance and upgrades (excluding Trapeze) of servers and workstations.
- **Does the contractor have to provide network switches, firewalls, and/or access points?** No
- **Can the last 12 months of liquidated damages be provided?** This information is not readily accessible.
- **What are the current employee demographics including age, gender, zip code?** The County does not collect this type of information for the Contractor employees.