

**VACATION
RIGHT OF WAY PROCEDURE**

1. Petition the Board of County Commissioners – Attention Commissioner of that District.
2. Pay \$240.00 closure fee and provide legal description of proposed vacation and location map.
3. Recommendation from Engineering Department – Public Works.
4. Approval or denial from the Board of County Commissioners for a public hearing.
5. If approved, post sign's on proposed vacation telling of pending Public Hearing, with Date, Location and Time.
6. With no objections, at Public Hearing, and approved by the Board of County Commissioners, a Resolution will be passed vacating the proposed right of way with stipulation imposed if necessary.

If any additional information is needed, please call Raymond Tedder or Jeff Henderson at (850) 689-5772 or 729-1400 extension 5772.