

Policy Title: **Permits for Remodeling/Repair/Re-roofing Townhouses**

Policy Number: **2010-004**

Effective Date: March 12, 2010

Approved By: Purl G. Adorno III
Building Official

Approved Date: 3/12/2010

Overview:

Description: This policy letter implements how the Department of Growth Management Inspection Staff determines how to issue the building permit for remodeling/repair/re-roofing of townhouses.

Purpose/Rationale: To determine how many building permits are required for a remodeling/repair/re-roofing job for a townhouse project.

Application: This policy applies to ALL remodeling/repair/re-roofing of townhouses.

General:

When issuing a building permit for remodeling/repair/re-roofing of townhouses, if the contractor has contracted with the Association, only sell one (1) building permit to cover the job per building not per townhouse.

If the contractor has contracted with each Homeowner, then you will need to sell a building permit per townhouse.