

# **SHEET METAL CONTRACTOR**

“**Sheet Metal Contractor Contractor**” is a contractor whose services are unlimited in the sheet metal trade and who has the experience, knowledge and skill necessary for the manufacture, fabrication, assembling, handling, erection, installation, dismantling, conditioning, adjustment, alteration, repair, servicing, or design, when not prohibited by law, of ferrous or nonferrous metal work or other materials used in lieu of; and of air-handling systems including the setting of air-handling equipment and reinforcement of same and the balancing of air-handling systems.

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**Okaloosa County requires applicants for State Registered and Local Specialty Licenses to appear before the appropriate competency board for approval prior to testing.**

Applicants are required to take the trade exam **PLUS** the Business and Law examination and pass with a score of 75% or above on both examinations.

Fees paid to Okaloosa County: \$25 Board Processing Fee  
\$50 Sponsor Fee (per registration)  
\$35 State Package Review Fee

Additional fees to the testing agency will also apply.

**In order to take the examination, you must be twenty-two (22) years of age or older.**

For information on State Certified contractors exam please contact DBPR @ [www.myflorida.com/dbpr/pro](http://www.myflorida.com/dbpr/pro) or call 850-487-1395.

**Enclosed you will find the following:**

1. Application for Board Processing\*
2. List for board approval
3. Approved Credit Agency List
4. Competency Board Dates
5. Examination Schedule
6. Reference/Book Lists \*\*
7. Experience Affidavit
8. Work History Affidavit

**If you have any questions, please contact:**

**Okaloosa County Department of Growth Management  
1804 Lewis Turner Blvd., Suite 200 - Fort Walton Beach, FL 32547  
812 E. James Lee Blvd. - Crestview, FL 32536  
(850) 651-7180 or (850) 689-5080**

**[WWW.CO.OKALOOSA.FL.US](http://WWW.CO.OKALOOSA.FL.US)**

**License Information**

**Scope** – Tests a candidate's knowledge of sheet metal design and fabrication, intended for the installation, replacement, repair, alteration, and extension of ferrous and non-ferrous ducting in ventilation and exhaust systems.

**Examination Outline****Open Book****100 Questions****Time limit: 3 hours and 50 minutes****75% Correct required to pass**

Exam Topic	%
General Knowledge	15
HARV Equipment	20
Controls	5
Ventilation	15
Chimneys, Flues and Exhaust	10
Ductwork	20
Sizing and Estimating	10
Safety	5

**References**

The following references **are allowed** in the testing center.

1. *2007 Florida Building Code: Building Volume*, 2008, International Code Council (ICC), 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795, [www.iccsafe.org](http://www.iccsafe.org).
2. *2007 Florida Building Code: Mechanical Volume*, 2008, International Code Council (ICC), 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795, [www.iccsafe.org](http://www.iccsafe.org).
3. *Code of Federal Regulations, Title 29, Part 1926* (OSHA), Revision July 1, 2008, Superintendent of Documents, P.O. Box 371954, Pittsburgh, PA 15250-7954, [www.access.gpo.gov](http://www.access.gpo.gov).
4. *ACCA Duct Slide Rule*, Air Conditioning Contractors of America, 2800 Shirlington Road, Suite 300, Arlington, VA 22206, [www.acca.org](http://www.acca.org).
5. *Fibrous Glass Duct Construction Standards*, Fifth Edition, 2002, North American Insulation Manufacturers Association (NAIMA), 44 Canal Center Plaza, Suite 310, Alexandria, VA 22314, [www.naima.org](http://www.naima.org).

6. *HVAC Duct Construction Standards – Metal and Flexible*, Third Edition, 2005, Sheet Metal and Air Conditioning Contractors National Association (SMACNA), 4201 Lafayette Center Drive, Chantilly, VA 20151, [www.smacna.org](http://www.smacna.org).
7. *Sheet Metal*, Second Edition, 2006, American Technical Publishers (ATP), 1155 West 175th Street, Homewood, IL 60430-4600, [www.go2atp.com](http://www.go2atp.com).

For information on how to obtain exam references, please call toll-free 877.624.2562.

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