

## Addendum #2

RFB AP 87-15

### Management and Operation of a Non-Exclusive Rental Car Concession

The following has been changed in the RFB AP 87-15 Management and Operation of a Non-Exclusive Rental Car Concession:

#### **NOTICE TO RESPONDENTS**

Notice is hereby given that the Board of County Commissioners of Okaloosa County, Florida, will accept sealed bids until 2:00 PM (local time), **December 2<sup>nd</sup>, 2015**, for the **Management and Operation of a Non-Exclusive Rental Car Concession** pursuant to which copies of bid provisions, bid forms, and specifications may be obtained from the Okaloosa County Purchasing Department, 602-C North Pearl Street, Crestview, Florida 32536, Phone No. (850) 689-5960, Fax No. (850) 689-5970. ~~Additional technical information or relative to this bid may be obtained from Jon Morris, Administration and Finance Manager, Destin Ft Walton Beach Airport (VPS), 1701 Highway 85 North, Eglin AFB, FL 32542, Phone No. (860) 651-7160, during normal working hours.~~ Any additional information that is needed please contact the Okaloosa County Purchasing Department via phone number listed above or you may email Sunnie Estes at [sestes@gmail.com](mailto:sestes@gmail.com).

#### **II. INSTRUCTIONS TO RESPONDENTS**

##### A. Notice to Respondents

Each Respondent shall carefully examine the RFB documents and all supplemental or clarifying instructions or information submitted as addenda (“Addenda”) to this RFB, and thoroughly familiarize itself with the detailed requirements of this RFB prior to submitting a Bid. No request for operation as an off-airport licensee shall be considered under this RFB. Any questions concerning these documents should be directed to the Purchasing Director, in writing or by fax at 850-689-5970, no later than forty-eight (48) hours prior to the pre-bid conference. Any contact of persons other than the Purchasing ~~Director~~ **Department** regarding this RFB will be strictly prohibited. Such contact may result in rejection of that contacting party’s Bid. The Purchasing Director will issue written Addenda to this RFB document. Respondents shall not seek nor be entitled to rely upon oral instructions, statements or interpretations by representatives of the County. All Addenda sent to Respondents will become a part of the RFB documents. Modifications of or clarifications to the RFB issued as Addenda resulting from the pre-bid conference or any prior written inquiry will be made available to all Respondents of record which have requested RFB documents from the County. A Respondent’s failure to acknowledge receipt of all Addenda may cause its Bid to be rejected.

##### **Purchasing Director**

Okaloosa County Purchasing Department

602-C North Pearl Street

Crestview, Florida 32536

Phone No. (850) 689-5960

Fax No. (850) 689-5970

Email: [sestes@gmail.com](mailto:sestes@gmail.com)

**Addendum #2**

RFB AP 87-15

Management and Operation of a Non-Exclusive Rental Car Concession

W. Disadvantaged Business Enterprises (DBEs)

2. The County encourages bids from rental car companies that are certified as DBEs. All DBE Respondents must complete a DBE certification application. DBE certifications for the County are performed by the State of Florida's Department of Transportation. DBE Respondents must be certified prior to the Bid due date and a copy of the DBE certification letter must accompany the Bid. A copy of the DBE certification must also be submitted with a DBE Bid. All questions may be directed to the Purchasing Department and will be forwarded to the Department for review. Mr. Jon Morris, the County's DBE Officer for the Airport, at 850-651-7160 Extension 1005. Only DBE related questions to this RFB may be directed to Mr. Morris. Any other RFB related question must be submitted to the Purchasing Director or the contacting party's Bid may be subject to rejection.

III. **EXPERIENCE AND OPERATIONS INFORMATION**

- G. Is your firm a Disadvantaged Business Enterprise (DBE)? Yes ( ) No ( )

If yes, please include supportive documentation. ~~(Please contact Mr. Jon Morris, Administration and Finance Manager and the Airport's Liaison DBE Officer, for information and the source of forms for the program at 850-651-7160.~~ Please contact the Okaloosa County Purchasing Department and we will provide any needed information.

The following forms in **Attachment 'A'** shall be included with submittals for RFB AP 87-15 Management and Operation of a Non-Exclusive Rental Car Concession. Please make sure that all forms are completed and included in responses to the RFB AP 87-15 Management and Operation of a Non-Exclusive Rental Car Concession.