



Permit Guide for Pollutant Storage Tanks

Department of Growth Management

February 2022

Submittal Requirements Checklist:

1. _____ **Installation/Abandonment Notification Form.** This form comes from the Escambia County Health Department and must be signed by them.
2. _____ **Completed Building Permit Application.** The application must be fully completed, signed, and notarized.
3. _____ **Proof of property ownership.** This can be a recorded deed, closing statement or property tax information.
4. _____ **Two sets of construction plans.** The construction plans must be certified, signed and sealed by a Florida Registered Design Professional (Architect or Engineer). These must also have the fire department approval prior to submittal to our department.

NOTE: If the pollutant storage tank is located in the northern portion of Okaloosa County, **three sets** of construction plans are required. Fire review will be performed in the Growth Management Department.

Effective 10-1-2010, Pollutant Storage Tanks being removed and NOT being replaced, will require a permit from our department. Permit fee is \$35.00 plus a \$70.00 base fee plus add a 2.5% (Surcharge Fee) to the combined total or a minimum charge of \$4.00, whichever is greater. You will need to contact Escambia County Health Department and the Fire Department for approval. **If the job is located in the North end of Okaloosa County, the Okaloosa County Fire Prevention & Life Safety Ordinance 07-38 also requires a tank removal permit be purchased and our Fire Inspector witness each tank removal. This fee is \$75.00 for each location.**

Contact the Escambia County Health Department before submitting to our Department:

Downtown Service Center, 1300 West Gregory Street

The Petroleum Storage Tanks office is open Monday - Friday from 8 AM to 4 PM. Call 850-595-6700 for more information.

Website: <https://escambia.floridahealth.gov/programs-and-services/index.html>

***Some circumstances may require additional information to be submitted prior to a development permit being issued.**

For further information, please contact one of our offices:

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